



SAINT JAMES SCHOOL

Family Referral Reward Program 2020-2021

- **New Family Information**

Parent/Guardian Names: _____

Phone: (____) ____ - _____ Email address: _____

New Student Name	School	Grade Level
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- **Saint James School Current/Referring Family Information**

Parent/Guardian Names: _____

Phone: (____) ____ - _____ Email address: _____

May we use your name in our communications to the prospective family? Yes No

Referral Reward Program Guidelines

At Saint James School we believe that individuals like you play an important role in contributing to the success and growth of our school. We thank you for your continued support of our school. If you are eligible for a Referral Reward, it will be credited toward your FACTS Tuition Account.

- This program is for referral of new families only into Saint James School who have students eligible for three-year-old prekindergarten through 8th grade. (Previously enrolled families will only be considered if their students have been out of Saint James School for one or more years.)
- Families referring new families into Saint James School are eligible for a one-time tuition reduction credit amount of \$200 per referred family. Application of the credit is applied after the new family has stayed in the system for at least one full semester.
- Each family may accrue up to two new family Referral Rewards per academic year. Tuition credits are currently considered taxable miscellaneous income by the IRS. It is the recipient's obligation to consult with tax professionals and report such income as appropriate.
- If a family chooses to decline a Referral Reward, it will be added to the SJS Scholarship Fund for families who experience mid-year difficulties due to family illness or death, job loss, or other financial hardship. Refusal to accept a Referral Reward cannot be considered a tax-deductible donation.
- In the case of multiple referrals of a family, the referral credit will be applied to the family identified on the new student's enrollment form.
- Employees of Saint James School are not eligible for the Referral Rewards Program.

FOR OFFICE USE ONLY:

NEW FAMILY ENROLLMENT DATE: _____ DATE SEMESTER COMPLETED: _____

DATE CREDIT APPLIED: _____

NEW FAMILY REFERRAL FORM